

AO 440 (Rev. 02/09) (12/09 WD/VA) Summons in a Civil Action (Page 2)

Civil Action No. \_\_\_\_\_

JUN 25 2018

JULIA C. DUDLEY, CLERK  
BY: *[Signature]*  
DEPUTY CLERK

**PROOF OF SERVICE**

*(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))*

This summons for *(name of individual and title, if any)* Virginia Department of Medical Assistant Service  
was received by me on *(date)* 5/23/2018

☐ I personally served the summons on the individual at *(place)* \_\_\_\_\_  
on *(date)* \_\_\_\_\_ ; or

☐ I left the summons at the individual's residence or usual place of abode with *(name)* \_\_\_\_\_  
\_\_\_\_\_, a person of suitable age and discretion who resides there,  
on *(date)* \_\_\_\_\_, and mailed a copy to the individual's last known address; or

☐ I served the summons on *(name of individual)* \_\_\_\_\_, who is  
designated by law to accept service of process on behalf of *(name of organization)* \_\_\_\_\_  
on *(date)* \_\_\_\_\_ ; or

☐ I returned the summons unexecuted because \_\_\_\_\_ ; or

☒ Other *(specify)*: I mailed a copy of the Summons, Complaint and forms for  
acceptance of service to the Defendant on 5/25/2018, per  
the Judge's Order dated 5/7/18

My fees are \$ \_\_\_\_\_ for travel and \$ \_\_\_\_\_ for services, for a total of \$ 0.00

I declare under penalty of perjury that this information is true.

Date: 6/21/2018

*[Signature]*  
Server's signature

MELINDA SCOTT, PLAINTIFF PRO-SE  
Printed name and title

PO BOX 1133-2014 PMB87 RICHMOND, VA 23218  
Server's address

Additional information regarding attempted service, etc:

CLERK'S OFFICE U.S. DIST. COURT  
AT ARLINGTON, VA  
FILED

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JUN 25 2018

PROOF OF SERVICE

JULIA C. BUDLEY, CLERK  
BY: *[Signature]*  
DEPUTY CLERK

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4(d))

This summons for (name of individual and title, if any) Attorney General, Southwest Regional Office  
was received by me on (date) 5/23/2018

☐ I personally served the summons on the individual at (place) \_\_\_\_\_  
on (date) \_\_\_\_\_; or

☐ I left the summons at the individual's residence or usual place of abode with (name) \_\_\_\_\_  
\_\_\_\_\_, a person of suitable age and discretion who resides there,  
on (date) \_\_\_\_\_, and mailed a copy to the individual's last known address; or

☐ I served the summons on (name of individual) \_\_\_\_\_, who is  
designated by law to accept service of process on behalf of (name of organization) \_\_\_\_\_  
on (date) \_\_\_\_\_; or

☐ I returned the summons unexecuted because \_\_\_\_\_; or

☒ Other (specify): On June 12, 2018  
I mailed a copy of the Summons, Complaint and forms  
for acceptance of service to the Attorney General/Southwest Regional  
Office, per the Judge's Order dated 5/7/18

My fees are \$ \_\_\_\_\_ for travel and \$ \_\_\_\_\_ for services, for a total of \$ 0.00

I declare under penalty of perjury that this information is true.

Date: 6/21/2018

*[Signature]*  
Server's signature

MELINDA SCOTT, PLAINTIFF PRO-SE  
Printed name and title

PO BOX 1133 - 2014 PMB87 RICHMOND, VA 23218  
Server's address

Additional information regarding attempted service, etc: